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Central Intelligence Agency  
Washington, D.C. 20505

Executive Registry

85- 4678/1

Executive Director

26 November 1985

Memorandum For: Deputy Director for Administration  
From: Executive Director  
Subject: West Virginia Flood Relief

Please pass on my thanks to the folks mentioned in the attached memo for their efforts in behalf of the flood victims in West Virginia.

Their actions give testimony to the fact that we are an Agency made up of caring, responsive people.

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P-300

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

West Virginia Flood Relief

FROM:

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

EXECUTIVE REGISTRY

22 NOV 1985

cmg

2.

EXECUTIVE DIRECTOR

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1-79610 USE PREVIOUS  
EDITIONS

Executive Registry

85-

4678

19 November 1985

MEMORANDUM FOR: Executive Director

VIA: Chief, Career Management Staff

FROM:

Career Management Staff/Personnel Evaluation Branch

Subject: West Virginia Flood Relief

Many of us want to say thank you for your role in the Agency's very special effort to collect for West Virginia Flood Relief. It has been a wonderful demonstration of Agency "can-do-ism" on the home front. While the West Virginia disaster unfortunately seems to be but one of many these days, it was one that personally affected many people in this Agency, and one that we had the opportunity to do some small thing about.

Special appreciation should be given to [redacted] Executive Officer/DDA who got things rolling very quickly, to the Directors of Personnel and of Logistics, Mr. Magee and Mr. Mahoney, and to their respective employees, [redacted] in OP/PSB and Mr. [redacted] in OL/SSB/HOME, and to all those people who in 36 hours managed to get an employee notice out and distributed, and boxes labelled and put in all of the Agency buildings' entrances, and then saw to it that the donations were collected and trucked to the appropriate collection points. The efforts of these people and the short notice contributions of many employees is something we should all feel good about.

Thank you.

CMS/PEB